

NEW US Local Rules apply

Consulting Sub Need (Event) Approval Timelines

To ensure timely and compliant contract creation and to allow HCPs enough time to review contracts and planned events, the below timelines for sub needs to be submitted to Designated Approvers is now in effect.

- 15 Days Prior to Event – US Sub Need using all US HCPs already under Contract
- 30 Days Prior to Event – US Sub Need using one or more US HCP without an executed Contract
- Please note: ALL requests not meeting these deadlines will be DECLINED.

SALES cannot be involved in the selection of faculty, especially any new local faculty. This is a direct compliance violation, which can create disciplinary actions and could possibly prevent the use of those faculty in the future. Faculty should be selected by Mary Nett or other Professional Education personnel.